

RSWC# 3999 NASPO COTS Software **Contract Information and Usage Instructions**

CONSOLIDATED EXECUTIVE BRANCH AGENCIES – All software from this contract must be purchased through ServiceNow as this is a restricted contract.

ServiceNow URL:

https://tn.service-now.com/sp?id=sc_cat_item&sys_id=8775167a13826a009f84b6246144b071

Contract Period:

Start Date: June 10, 2019

Final End Date with all Annual Renewal Options: April 7, 2021

Summary/Background Information: Statewide contract 3999, Commercial Off-The Shelf (COTS) Software offers Basic Installation, Training and Maintenance:

	IN SCOPE Offerings		OUT OF SCOPE Offerings
LICENSING TYPE	COTS	Individual Licensing Volume Licensing Enterprise Licensing	Custom/Customized
LICENSING PERIOD	Perpetual	Subscription	<i>none</i>
Delivery	Shrink-Wrap	Download	<i>none</i>

***Consulting, configuration, engineering, design, etc., any type of service specific to a Purchasing Entity requiring description of tasks and deliverables and agreement by the parties is considered out of scope and should be purchased under SWC 233 NASPO SOW Projects.**

State Contact Information

Contract Administrator:

Stephanie Zerda	Kim Wright	Andre Cejka	Allison Gilbert
Contract Administrator	Enterprise IT Business Program Support	Enterprise IT Business Program Support	IT Supply Chain Manager

Central Procurement Office	Strategic Technology Solutions	Strategic Technology Solutions	Strategic Technology Solutions
(615)741-2026	(615)741-7870	(615)399-4241	(615)253-4537
Stephanie.M.Zerda@tn.gov	kim.wright@tn.gov	andre.cejka@tn.gov	allison.gilbert@tn.gov

Vendor Contact Information:

Company Name: CDW-G
Master Agreement #: ADSP016-130652
Edison Contract Number: 63087
Vendor Number: 534

Jumana Dihu
Account Executive
jumdihi@cdwg.com
312-547-2495

Rob Sullivan
Senior Account Manager
robetul@cdwg.com
866-245-8105

Company Name: Insight
Master Agreement #: ADSP016-138244
Edison Contract Number: 62925
Vendor Number: 529

All emails, purchase orders, quote requests and communications are required to be sent to teamashley2@insight.com as the consolidated sale's email inbox.

JASON L. WILLIAMS | Microsoft Support
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Sales Solution Representative - quotes & order status
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Molly Randol
SLED Business Development Mngr. - Onboarding contracts
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Company Name: Software House International (SHI)
Master Agreement #: ADSP016-130651
Edison Contract Number: 63066
Vendor Number: 12676

Quote requests: TennesseeTeam@SHI.com

Elaine Williams
Account Executive
Elaine_Williams@shi.com
615-691-2551

Company Name: En Pointe *Insight has acquired this software reseller
Master Agreement #: ADSP016-130653
Edison Contract Number: 63086 *CONTRACT HAS EXPIRED*
Vendor Number: 300392

Microsoft and Tableau requests, orders and P.O. can continue to be made out to En Pointe until further notice

Key Contract Information

All Master Price Agreements and baseline offerings can be found on the NASPO website:

CDW-G - <https://www.naspovaluepoint.org/portfolio/software-var-2016-2021/cdwg-software-var/>

En Pointe - <https://www.naspovaluepoint.org/portfolio/software-var-2016-2021/enpointe/>

Insight - <https://www.naspovaluepoint.org/portfolio/software-var-2016-2021/insight-software-var/>

SHI - <https://www.naspovaluepoint.org/portfolio/software-var-2016-2021/shi-software-var/>

*All resellers utilize a cost plus pricing model which is found under "Documents > Master Price Agreement" in the above URL links.

Requisition and Purchase Order Generation:

For information on how to create a requisition and/or purchase order please click on the "Agency Upgrade User Guide" link on the following page:

<http://tn.gov/generalservices/article/agency-reference-material>.

Billing and Payment Instructions:

Follow your agency specific rules for bill and payments.

Net payments term: **FOB Destination**

Miscellaneous Information:

Guidelines for purchases from SWC 3999 – all software requests must be routed through ServiceNow as a request.

NASPO ValuePoint Background Information:

NASPO ValuePoint (formerly known as WSCA-NASPO) is a cooperative purchasing program of all 50 states, the District of Columbia and the territories of the United States. The Program is facilitated by the NASPO Cooperative Purchasing Organization LLC, a nonprofit subsidiary of the National Association of State Procurement Officials (NASPO), doing business as NASPO ValuePoint. NASPO is a non-profit association dedicated to strengthening the procurement community through education, research, and communication. It is made up of the directors of the central purchasing offices in each of the 50 states, the District of Columbia and the territories of the United States. NASPO ValuePoint facilitates administration of the cooperative group contracting consortium of state chief procurement officials for the benefit of state departments, institutions, agencies, and political subdivisions and other eligible entities (i.e., colleges,

school districts, counties, cities, some nonprofit organizations, etc.) for all states, the District of Columbia, and territories of the United States. For more information consult the following websites: www.naspovaluepoint.org and www.naspo.org .